# LEXIS TRAINING REFRESHER

Below are screenshots and instructions on how to add and access some of the environmental law resources discussed in training.

#### ADDING AN ENVIRONMENTAL AREA OF LAW TAB

My Lexis™ Search R	esearch Tasks Get a Document S	shepard's® Alerts Tota	al Litigator Transactional
by Source by Topic o. In	Codnote   by Guided Search Form   b	y Dot Command	
Look for a Source			
Option 1 - Search			
Quick Search Rece	ently Used Sources		
Enter Search Terms:	• Terms and Connectors C Nat	ural Language C Easy :	Search **
lurisdiction			
Sur isulcuon.	Maryland	Select Multiple	
Practice Area:	Criminal Law	<ul> <li>Select Multiple</li> </ul>	
Source Categories:	Treatises & Analytical Materials	Forms	Law Reviews & Journals
	Briefs, Motions, Pleadings & Verdicts	Jury Instructions	News & Business
	Cases	Statutes & Regulations	Agency Materials
Ontion 2 Look for a	Source		
AddEd Taba	Use checkhoves to select sources for sea	rching across categories inag	es and taks Show Me
Addedit Tabs	News & Public	Find A	
My Sources Lega	Business Records :	Source	
Cases - U.S.		Area of Law - B	y Topic
Federal & State (	Cases, Combined 🛄	Banking & Finan	cial Services Labor & Emp
E Endered Court Co	cas Combined	Bankruptcy	Litigation Pra
I Federal Court Ca	ses, compilieu -		
State Court Case	s, Combined 🛄	Emironmont	Procedure Patent I an

1. From the Legal tab, click on "Environment" under Area of Law By Topic on the right side of the screen.

Option 2 - Lo	ok for a Sou	Irce			
Add/Edit Tabs	Use	checkboxes to se	elect sources for	searching acros	ss categories, pages, a
My Sources	Legal	News & Business	Public Records	Find A Source	
Legal > Area of Law - By Topic > Environment (Add "Environment" as a tab)					
Find Cases				Er	nerging Issues

2. Click on "Add Environment as a Tab." The Environment tab will now be saved on your Lexis ID and will remain until you delete it.

#### LOCATING NOAA ADMINISTRATIVE DECISIONS

1. From the Legal tab, scroll down to the "Federal Legal" section. Click on "View More Sources."

My Sources Legal	News & Business	Public Records En	
<u>Cases - U.S.</u>			
🗖 Federal & State Cases	, Combined	i	
🔲 Federal Court Cases, I	Combined 😐	)	
🗖 State Court Cases, Combined 🝈			
🗖 U.S. Supreme Court Cases, Lawyers' Edition 🔳			
🔲 U.S. Supreme Court B	riefs 🛄	_	
Case in Brief Expande	d Research/A	nalysis 🛄	
View more sources			
Federal Legal - U.S.	1		
United States Code Service - Titles 1 through 50 👘			
🗖 USCS - Federal Rules Annotated 🛛 🛄			
CFR - Code of Federal Regulations			
🗖 FR - Federal Register 🛄			
Federal Agency Decisions, Combined			
View more sources		_	

2. Once the screen re-populates, scroll down to "Find Statutes, Regulations, etc." and select "Administrative Agency Materials."

Find Statutes, Regulations, Administrative Materials &			
USCS - United States Code Service: Code, Const, Rules, Conventions & Public Laws			
<ul> <li>CFR - Code of Federal Regulations</li> <li>FR - Federal Register</li> <li>Legislative Impact® &amp; Regulatory Impact®</li> <li>Federal Agency Decisions, Combined</li> </ul>			
Administrative Agency Materials         United States Code Service (USCS) Materials           Legislative History Materials         Court Rules           View more sources         View more sources			

3. Then select "Environmental" on the right side.



4. NOAA decisions will appear on the left side of the screen.

My Sources Legal	News & Business	Public Records	Envir	
Legal > Federal Legal - U.S <u>∕laterials</u> > Environmental	S. > Find Stat	<u>utes, Regulat</u>	ions, A	
Department of Interior A	LJ Decisions	i		
Department of Interior Board of Indian Appeals Decisions				
Department of Interior B	oard of Land A	Appeals Deci:	sions	
Department of Interior E	nvironmental l	Decisions 🗉	]	
Departments of Interior a Administrative Decisions	and Commerc s 🔟	e NOAA		
EPA Administrative Law	Judge Decisi	ions 🔟		

#### **RESEARCH TASKS PAGES**



1. Click on the "Research Tasks" Tab at the very top of the screen.



2. We looked at Environment and Legislative Histories in training. Just to refresh your memory, the Environmental Task Page offers a variety of options for tracking emerging environmental issues, checking compliance, etc. (see below).

Get Started With Environmental Law	Environmental Law		
Track Emerging Issues	Track Emerging Issues	Assess Initial Transaction and Create Strategy	Check Compliance and Disclosure Requirements
Assess Initial Transaction and Create Strategy	Includes resources such as: • Mealey's <sup>me</sup> Environmental Reports • Climate Change • Wetlands • Endangered Species Act • Nanotechnology View more	Includes resources such as: Environmental Law Practice Guide	Includes resources such as: • Environmental Audits
Check Compliance and Disclosure Requirements		Environmental Law in Real Estate and Business Transactions     Brownfields Law and Practice	Federal Environmental Impact Statements     Reporting and Notification     Requirements of Hazardous Wastes
Evaluate Risks and Conduct Due Diligence		The Law of Hazardous Wastes     View more	View more
Create and Draft Documents	Evaluate Risks and Conduct Due Diligence	Create and Draft Documents	Get Client Alerts and Information
Get Client Alerts and Information	<ul> <li>Includes resources such as:</li> <li>Environmental Site Records</li> <li>Freedom of Information Act</li> </ul>	Includes resources such as: • Consultant and Contractor Agreements • Audit Documents	Includes resources such as: • Comprehensive Business Report • Comprehensive Person Report
Featured Services	ISO Standards	<ul> <li>Phase I Site Assessment Forms</li> <li>Environmental Impact Statements</li> </ul>	<ul> <li>LexisNexis Company Dossier (Get information on over 43 million public and</li> </ul>
LexisNexis Environmental Law Community	View more	Air Quality Petitions and Notices     View more	private companies, and industries from Dossier.)

## ACCESSING NEWS AND BUSINESS SOURCES ON LEXIS.COM

To access news, journals, etc. on Lexis.com, click on the "News and Business" tab next to the "Legal" tab. You will see a long list of combined news sources on the left side, individual newspapers and company information on the right side. "Market & Industry" and "Science & Technology" on the left side may be of particular interest to you.

Market & Industry		
ERDS Business & Industry Selected Documents	i	
🗖 RDS Business & Industry Database 🛛 🛄		
🗖 RDS TableBase 🗉		
🗖 SGA Executive Tracker Executives 🗉		
View more sources		
Science & Technology		
🗖 Elsevier Full-Text Journals, All 🔋		
🗖 Elsevier Full-Text Journals, Most Recent 2 years 🗉		
View more sources		

By clicking on "View More Sources" at the bottom of either of these categories, you are taken to a screen that breaks down periodicals by industry or topic.

### Market & Industry:

News & Business > Market & Industry > By Industry & Topic			
🗆 Marketing News, Current 🛛 🛄	<u>Agriculture</u>		
Markets and Industry Archive News	Air Transportation		
Markets and Industry News	Automotive		
🗆 Company News, All 🗀	Banking & Finance		
Industry News Publications	Business & Management		
🗌 Industry Reports, Combined 🛛 🛄	<u>Chemical</u>		
🗌 Atherosclerosis 🛛 🛄	<u>Companies</u>		
🗆 Campaign 🔳	Computing & Technology		
Datamonitor CommentWire	Construction		
🗆 Datamonitor Expert View 🗉	Defense & Aerospace		
🗆 Datamonitor-Industry Report 🛛 🛄	Economics		
🗆 Datamonitor NewsWire 🗉	Electronics		
🗆 Hoover's Industry Snapshots 🗉	Energy & Utilities		
🗌 Integra Industry Reports 🗉	Engineering		
🗆 Lifestyle Publications 🗉	Entertainment & Arts		
🗆 Market Guide Industry Aggregates 🛛 🛄	Environment		
🗆 Markets & Tech. (PROMT) and Marketing & Adv. Ref	Ethnic		

## Science & Technology

News & Business > Science & Technology	
🗖 Elsevier Full-Text Journals, All 🝈	Biotechnology
🗖 Elsevier Full-Text Journals, Most Recent 2 years 🗉	Chemistry & Chemical
Applied Mathematics and Computation ii	Computing & Technology
🗖 Astroparticle Physics 🗉	Electronics
🗖 Atomic Data and Nuclear Data Tables 🗉	Energy & Utilities
🗖 Bioscience Hypotheses 🗉	Engineering
🗖 Calphad 🛄	Medical & Health Care
🗖 Cell Host & Microbe 🛄	Patents

Click on a topic of interest to see a full list of all material available for that particular topic.